



Jensen Lakes

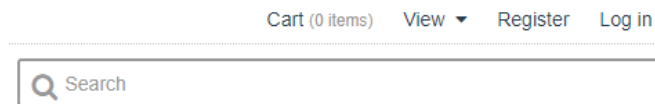
Jensen Lakes Homeowners Association Membership Card – Photo Instructions

Contents

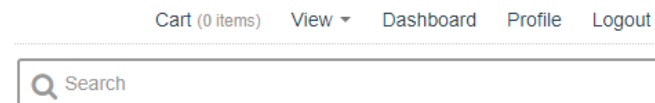
| | |
|--|---|
| Add Membership Photo..... | 2 |
| Entourage Membership Photos - Adults..... | 3 |
| Entourage Membership Photos – Children 12+..... | 4 |
| Entourage Membership Photos – Children under 12..... | 5 |

Add Membership Photo

To sign into your online account, go to www.jensenlakeshoa.ca
Click 'Contact' and 'Click here to login to Ivnet Central'
In the top right corner, click 'Log In'



Enter your username and password.
Once signed in, click 'Profile' in the top right corner



You will be redirected to the Settings portion of your profile. Click 'Select Avatar'



Select your digital picture on your computer and click 'Open'. Your picture should appear.



THIS PROPERTY IS PROUDLY MANAGED BY CORE REAL ESTATE GROUP

Division of Core Management Group, Inc.
Office Address: 1250, 5555 Calgary Trail, Edmonton, AB T6H 5P9
Phone: 780.651.1577 www.coremanagement.ca

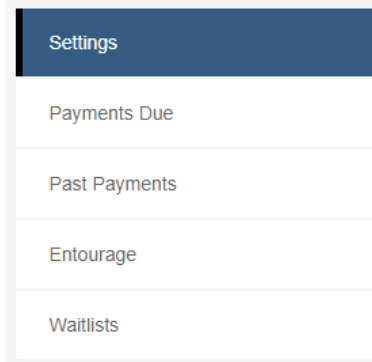
Entourage Membership Photos - Adults

You are not able to upload membership photos for your entourage members, they must log-in and upload the photo themselves.

When you are signed in, click 'Profile' in the top right corner

Cart (0 items) View ▾ Dashboard Profile Logout

Click on 'Entourage' on the left side of the screen



Settings

Payments Due

Past Payments

Entourage

Waitlists

At the bottom of each entourage member, you will see an email box.

- ❖ If the email is correct, your entourage member can go to www.jensenlakeshoa.ca, click 'Contact' and 'Click here to login to Ivnet Central'. In the top right corner, click 'Log In' and 'Forgot Password' to gain access.
- ❖ If the email is incorrect, please update the email and click 'Update Email'. You must use a unique email for each member.
- ❖ If the email you enter has already been taken, please contact Core Real Estate Group at the contact details below.

STATUS
Confirmed

BIRTHDATE
2000 January 01

ADD TO INVOICES
 Include this member as 'Invoice Recipient'

PRIMARY ADULT
This user is an adult ▾

EXTEND MEMBERSHIPS (CONTACT ADMIN)
 Extend memberships

Delete

Email

Update email

THIS PROPERTY IS PROUDLY MANAGED BY CORE REAL ESTATE GROUP

Division of Core Management Group, Inc.

Office Address: 1250, 5555 Calgary Trail, Edmonton, AB T6H 5P9

Phone: 780.651.1577 www.coremanagement.ca

Entourage Membership Photos – Children 12+

Children aged 12 and up will require a Membership Card.

If your child does not have an email address - please wait for the Jensen Lakes Facility Centre to open. A photo can be uploaded at that time.

If your child does have an email address – please follow the below instructions.

Once signed in, click 'Profile' in the top right corner

Cart (0 items) View ▾ Dashboard Profile Logout

Click on 'Entourage' on the left side of the screen

Settings

Payments Due

Past Payments

Entourage

Waitlists

- ❖ If the email is correct, your entourage member can go to www.jensenlakeshoa.ca, click 'Contact' and 'Click here to login to Ivnet Central'. In the top right corner, click 'Log In' and 'Forgot Password' to gain access.
- ❖ If the email is incorrect, please update the email and click 'Update Email'. You must use a unique email for each member.
- ❖ If the email you enter has already been taken, please contact Core Real Estate Group at the contact details below.

STATUS Confirmed

BIRTHDATE 2000 January 01

ADD TO INVOICES

Include this member as 'Invoice Recipient'

PRIMARY ADULT

This user is an adult ▾

EXTEND MEMBERSHIPS (CONTACT ADMIN)

Extend memberships

Delete

*** Email**

Update email



Jensen Lakes

Entourage Membership Photos – Children under 12

Children under 12 do not require a Membership Card.

THIS PROPERTY IS PROUDLY MANAGED BY CORE REAL ESTATE GROUP

Division of Core Management Group, Inc.

Office Address: 1250, 5555 Calgary Trail, Edmonton, AB T6H 5P9

Phone: 780.651.1577 www.coremanagement.ca